

CAR PARKING ENFORCEMENT
REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY
DIRECTION)



Hinckley & Bosworth
Borough Council

A Borough to be proud of

WARDS AFFECTED: ALL BUT CAR PARKS ENFORCEMENT IS
ONLY IN HINCKLEY AND MARKET BOSWORTH

1. **PURPOSE OF REPORT**

To advise Members, of car parks enforcement.

2. **RECOMMENDATION**

That Scrutiny note the services provided and the enforcement levels.

3. **BACKGROUND TO THE REPORT**

Parking enforcement in Leicestershire is provided by a county wide partnership established in 2007 consisting of all 7 district councils and Leicestershire County Council (LCC). Through this partnership arrangement Civil Enforcement Officers in Hinckley and Bosworth is provided by Harborough District Council (HDC). Notice processing (payment of fines) is provided by Leicestershire County Council (LCC). For any party to leave the partnership they need to give 12 months notice.

HBBC is only responsible for the enforcement on HBBC owned car parks. This is done through the Parking Places order which was renewed in April 2013. LCC agrees all on street enforcement matters direct with HDC.

Parking enforcement on HBBC car parks helps maintain our pay and display income and ensures a turnover of vehicles thus ensuring parking spaces are available for shoppers. Enforcement on the highway prevents congestion, obstruction for emergency vehicles and keeps the traffic flowing.

Staff

4.5 Full time civil enforcement officers are employed. Their time is split :-

1.8 FTE for HBBC car parks

2.7 FTE for highways enforcement

HBBC Costs

Off Street: Car park enforcement costs for 2012/13 were:

Civil Enforcement Expenditure	£ 50,625
Notice Processing Expenditure	£ 28,776
Other Expenditure (inc central recharges)	£ 21,086
Income	£(70,950)
Net cost	£ 29,537

On Street: LCC enforcement in 2011/12 operated at a deficit of £235,000. Joint working across the partnership has ensured enforcement is now targeted at problem areas, a net reduction in the number of CEO's 9.5FTE (gone from 28.6 to 19.1) across the County, and more efficient working practices. This resulted in an operating surplus of £15,000 in 2012/13.

Notice Processing: Notice processing has also undergone an efficiency review. Costs per notice have reduced from £10.68 in 2011/12 to £9.21 in 2012/13.

Parking Contravention Notices (PCN's)

Numbers of PCN's issued over the last 3 years are given in the table below:-

	On street (LCC Highways)	Car parks (HBBC)
2010/11	10044	2329
2011/12	8619	2618
2012/13	8826	2436
YTD 2013/14	4375	1124

Whilst on street PCN's issued are reducing as compliance increases, off street PCN's remain fairly constant.

The table below shows the numbers of PCN's issued for different parking contraventions on car parks:-

Contravention type (car parks)	2010/11	2011/12	2012/13	2013/14
Parking for sale of goods			4	
Parked longer than permitted		3		18
Parked in a Restricted Bay	43	25	30	15
Parked after payment expired	826	908	792	324
Parked without clear display	1101	1271	1253	584
Parked in a Permit Bay	74	115	92	56
Parked beyond the bay markings	187	171	177	57
Parked in a Disabled Bay	79	98	78	34
Wrong Class of Vehicle	19	26	9	36
Obstruction		1	1	

84% of all PCN's issued on car parks are for non payment or staying after the ticket expired.

The table below shows the number of on street (highways) PCN's issued on behalf of Leicestershire County Council by settlement.

Parish	Number issued 2012/13	Length of TRO's*	Patrol hours
Markfield	6	2080 metres	8
Market Bosworth	22	2816 metres	31
Barwell	89	3249 metres	54
Burbage	89	4378 metres	45
Earl Shilton	58	5962 metres	36
Desford	19	774 metres	17
Ratby	23	684 metres	24
Groby	48	8624 metres	18
Hinckley	3283	25451 metres	2014

- Traffic regulation orders: +/- 10% tolerance as these lengths are based on a linear map length

The issue of penalty charge notices now seems to be levelling off or reducing slightly, which shows either compliance from members of the public or a reduction in offences in general. In the first six months of 2013 there has been a 7% reduction in both on

and off street penalty notices issued, this is due to a number of issues, sickness and staffing levels, changes in TRO's etc.

4. FINANCIAL IMPLICATIONS [IB]

Estimated HBBC costs for 2013/14 are set out below

Civil Enforcement Expenditure	£ 58,000
Notice Processing Expenditure	£ 15,200
Other Expenditure (inc central recharges)	£ 3,250
Income – LCC Penalty Notices	£(54,000)
HBBC	£ (3,820)
Net cost	£ 18,600

5. LEGAL IMPLICATIONS (AB)

The Traffic Management Act 2004 made the enforcement of parking a civil matter enforced by local authorities rather than a criminal matter. There are no legal implications raised directly by this report.

6. CORPORATE PLAN IMPLICATIONS

Car parks (and thus enforcement) contribute to Aim 1 of the corporate plan: Creating a vibrant place to work and live, and specifically to the priority of sustaining economic growth.

7. CONSULTATION

Changes to Parking Places order were advertised for comment in March 2013.

8. RISK IMPLICATIONS

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
End of partnership working within Leicestershire would require HBBC to provide the enforcement of off street parking.	As HBBC previously provided this service we have the expertise in house to run this again.	Caroline Roffey

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

Disabled drivers (Blue badge holders) are able to park for free on HBBC car parks.

10. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

Background papers: None

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